

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, April 14, 2021

Location: Heritage Center

Present: Supervisors M. Linsmeier, K. Sitkiewitz, D. Dyzak, D. Zimmer

**Other County Board
Members Present:**

Others Attending: G. Neuser, J. Shelton, C. Breit, J. Reisenbuechler, K. Burg

Absent & Excused: R. Gerroll

Called to Order The meeting was called to order at 4:30 pm by the Committee Vice-Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Zimmer, seconded by Sitkiewitz to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

Donation Tracker Donation tracker was submitted for approval. Motion was made by Sitkiewitz, seconded by Linsmeier to approve the Donations tracker report. Motion carried unanimously.

Ethics Code Reports No Ethics Code report submitted for approval.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Reisenbuechler reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

MRF 2020 Annual Self-Certification

Reisenbuechler reported on the MRF 2020 Annual Self-Certification report submitted to the Department of Natural Resources and included in the committee packet. Discussion.

Request for Clean Sweep Volunteer Meal

Motion was made by Linsmeier, seconded by Sitkiewitz to approve the Clean Sweep Volunteer Meal up to \$500. Motion approved unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2021 Capital Projects

Breit reported on the 2021 Capital Projects included in the committee packet.

Pay Request(s) for Capital Projects

No Pay Requests were presented at the meeting.

Bid Results – Cato Falls & Walla Hi Park Shelters

Neuser presented the bid results for the Manitowoc County Park Shelters Project with the staff recommendation to accept the low bid from Jos. Schmitt Construcion Co., Inc, to include Alternate#1 and #2 for \$656,056.00. Discussion. Motion was made by Sitkiewitz, seconded by Zimmer to award the project to Jos. Schmitt Construction Co., Inc. for \$656,056.00. Motion carried unanimously.

Resolution – Easement to Wisconsin Public Service for Extending Electrical Service (Cato Falls County Park)

Motion was made by Sitkiewitz, seconded by Linsmeier to recommend approval to the County Board the Resolution – Easement to Wisconsin Public Service for Extending Electrical Service (Cato Falls County Park). Motion carried unanimously.

Resolution – Easement to WE Energies for Extending Electrical Service (Cato Falls County Park)

Motion was made by Zimmer, seconded by Sitkiewitz to recommend approval to the County Board the Resolution – Easement to WE Energies for Extending Electrical Service (Cato Falls County Park). Motion carried unanimously.

Ground Use Permit – “Hands Around the Courthouse”

Motion was made by Linsmeier, seconded by Sitkiewitz to approve the Grounds Use Permit – “Hands Around the Courthouse” submitted by CASA of East Central Wisconsin. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Public Works Director Gerry Neuser

No report.

2021 Capital Projects Update

Neuser reported on the 2021 Capital Projects included in the committee packet.

INFORMATION SYSTEMS DIVISION

Operations/Projects – Update

Burg reported on the Capital Projects and activities included in the committee packet.

Computer Resources Policy Addition – Joint Resolution w/Personnel Committee

Motion was made by Sitkiewitz, seconded by Linsmeier to recommend approval to the Personnel Committee and County Board the Computer Resources Policy Addition. Motion carried unanimously.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

Expo Improvements 2021 (Outlay from Land Sale) – Update

Shelton reported on the status of 2021 projects underway and planned for 2021.

2021 Manitowoc County Fair Update

Shelton reported on the 2021 Manitowoc County Fair.

COVID-19 Revenue Impact

Shelton reported on the financial impact of events cancelled in 2020 and 2021 due to COVID-19 as included in the packet.

Shoto Conservation Club Request – Installation of Gravel Pad at Variety Tent

Motion made by Sitkiewitz, seconded Linsmeier by to approve Shoto Conservation Club Request – Installation of Gravel Pad at Variety Tent. Motion carried unanimously.

Comptroller’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Linsmeier, seconded by Sitkiewitz to adjourn the meeting at 5:12 pm. Motion carried unanimously

Minutes taken by Shelton